

THE POWER OF THE **FIRST PHONE CALL**

more likely to return if attendant **does not** interrupt

GREETING



more likely to return if attendant **introduces her/himself**

COMMUNICATION



more likely to return if attendant **gives name** of location



Factors that influence

patients' likeliness to

return to a medical practice

more likely to return if **offered assistance** during the greeting

CLOSURE



more likely to return if attendant offers further assistance at the close of the call

APPOINTMENT ACCESS

more likely to return if attendant asks needdefining questions



Less likely to return if appointment is more than 2 weeks out



Less likely to return if **no appointment is offered during the first contact**

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